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AZDash Teacher Quick Reference Guide

This Quick Reference Guide will provide an overview of the Teacher Dashboard and Teacher AIMS Dashboard.

Below are a few steps to help you get started.

- 1. This is the Teacher landing page in AZDash.
- 2. To search for an individual Student Profile, type the student's last name and press enter.
- 3. To view Frequently Asked Questions, click on Teacher.
- 4. To view Teacher Dashboards, click on the Teacher Dashboards tab.



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- 5. From the left-hand pane select Teacher AIMS Dashboard to view class rosters by AIMS scale score range or the Teacher Dashboard to view class rosters by student needs and longitudinal AIMS results.
- 6. Click on Get My Dashboard.



7. To view AIMS longitudinal scores by class, click on a Class Period.





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- 8. To sort the Class
 Roster, click on the up/down arrows or caret right of the column heading you want to sort by.
- To view and/or export the AIMS Scale Score and Performance Levels document, click on the tooltip icon.
- 10. To download the Class Roster into an Excel document, click on the Excel icon.
- 11. To view the strand and concept level details, click on a scale score.



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- 12. View the **Student AIMS Profile** by strand and concept.
- 13. To export the AIMS results data, click on the Excel icon.
- 14. To print the **AIMS** results, click on the printer icon.
- 15. Click on **Class Roster** to navigate back to the class roster.

